



CISC Board Meeting

Thursday, November 9, 2023 – 0900-1014 hours – via Zoom and In-Person

CBI Upstairs meeting room, 690 Kipling, Lakewood, CO

<p>BOARD MEMBERS PRESENT:</p>	<p>Brad Heyden, Chair, Eric Sperber, Vice-Chair Jared Rowlison, Secretary/Treasurer Cliff Barnes, Director Matt Domenico, Director Ely Garza, Director Joe Frabbiele, Director John Pickard, Director Christ Grimsley, Director D. J. Tisdale, Director Tim Nugent for Kris Peterson, NCIS</p>
<p>OTHER ATTENDEES PRESENT:</p>	<p>David Shipley, CISC Manager (CM) Ryan Tharp, CISC Counsel Joe Miklosi, Legislative Consultant, via Zoom Katherine Feis, CISC Bookkeeper, via Zoom</p>

1. **Welcome.**
2. **Roll Call.**
3. **Consent Agenda:**
 - Financial Report
 - i. 2023 Total Budget \$234,098.00
 - ii. **2023 Total Budget Spent \$179,747.24 (76.8%)**
 - iii. 2023 Remaining Budget \$ 54,350.76 (23.2%)
 - iv. Member Payments Pending \$ 973.60
 - v. Bank Accounts Balance \$126,836.45
 - September 14, 2023, Minutes
 - Executive Director Monthly Report.
 - Motion: **Director Sperber.** Second: **Director Rowlison** Vote: Pass –Unanimous.
4. **Public Comment.** No members of the public attended.

5. **LInX Business.** **Tim Nugent**, LInX Program Manager for LInX RM Board Member Kris Peterson who was unable to attend:
- a. A new version of LInX is coming out. Cheyenne PD, WY working to come on board with LInX.
 - b. Audits are coming up in January. Some records found online that included screen shots of LInX data. The issue has been resolved and the information has been scrubbed and eliminated. The person who erred is no longer working in law enforcement. NCIS/LInX authorities agree with the CISC/LInX RM Board knowing of the resolution.
 - c. Agencies need to renew their MOU knowledge and signatures.
 - d. Director Rowlison indicated an interest in getting CISC member agencies to use LInX more.

6. **New Business**

- a. **2022 Supplemental Budget.** A vote by the board was required to approve payment to Gartner of \$105,000. Funds were allocated in the 2022 Supplemental Budget. Motion: **Director Sperber**, Second: **Director Frabbiele** – Vote approved - Unanimous
- b. **2022 Audit.** Audit completed late in the year. Several statements indicating “material weaknesses” the Board has addressed before. Legacy knowledge of the CISC by the new auditor is lacking. Many issues identified by the new auditor have been addressed over time. The language in the auditor’s report is also standardized, boilerplate language for small organizations, per Mr. Tharp. The 2022 expenditures ended the year under budget. The Chair, Secretary Treasurer and ED will draft a letter to address the issues brought forward in the audit report and include it with the Audit Report for future considerations. The CISC needs to submit a copy to the Secretary of State.
- c. **2024 Proposed Budget.** Chief Jared Rowlison presented the 2024 budget. He discussed the CATPA grant noted that the funds associated with the grant are pass-through funds. The budget numbers look good for the anticipated direction in 2024. The board decided to reflect CATPA funding in its entirety to limit the possibility of a supplemental budget by including the total possible CISC payment which is essentially a pass-thru to LexisNexis. Joe Miklosi and Dave Shipley are working on a mailing campaign to help departments understand the benefits of joining the CISC and participating in the focus of the grant funds. There are some increases in expenses due to the perceived needs of the CISC. The board will go into Executive Session to discuss personnel issues later. Motion to approve the 2024 Budget: **Director Sperber**, Second: **Director Frabbiele** – Vote approved – Unanimous.

7. **Old Business.**

- a. **Lexis Nexis Update.** **ED Shipley.** **Joe Houston was unable to attend.**
 - i. The contract is still pending.
 - ii. Training and focus groups are occurring.
 - iii. Mr. Tharp indicated that progress is continuing on the contract; he will meet with the ED Shipley and Director Heyden in the coming weeks.

- b. **Legislative Update. Mr. Miklosi.**
 - i. Membership Outreach – Joe is busy making calls, holding in-person meetings with key stakeholders, Zoom meeting etc. Kudos to Chief Hayes, the immediate past president, helping with updates and connecting with other chiefs. Sheriff Van Beek, president of the CSOC as well. Updating CISC communications to send a hard-copy mailer to Chiefs and Sheriffs.
 - ii. Legislative update –
 - Special Session regarding property taxes. Joe will attend and monitor.
 - Facial Recognition Task Force – rescheduled to December 13. We are resisting “banning” legislation and none has thus far been proposed, 2024 FR legislation for regulation of the private sector is proposed by Senator Lundeen, Senator Rober Rodriguez now focused on AI legislation.
 - iii. ED Shipley has been requested by Arapahoe County Sheriff Brown to provide support for community meetings and internally within Arapahoe County.
 - iv. Mr. Miklosi contract was renewed without controversy at the same rate for another year. Mr. Tharp approved. ED Shipley complimented Mr. Miklosi’s representation of the CISC and his outstanding work ethic. Motion to Accept Contract: **Director Sperber**. Second: **Director Barnes**. Vote – passed – Unanimous.
 - c. **CAPTA Grant Updates:**
 - i. Delta SO, Montezuma SO, Montrose SO, Palisade PD, RTD Transit Police, all CO DOR agencies have signed letters of intent. ED Shipley requested assistance from Director Grimsley with the Colorado Parks and Wildlife law enforcement chief. Tim Nugent is reaching out to El Paso SO regarding LInX and will speak in favor of the CISC as well.
 - d. **CISC Basic Challenge Coin:** No new information. Mr. Shipley will work on this in the coming weeks.
 - e. **Online Meetings:** Looking to try a new online meeting platform in 2024.
8. **Next Meeting:** The board can meet sometime in December to discuss the Contract once it has been completed and the Audit.
 9. **Next Regular Meeting:** January 11, 2024. 0900 – 1200 Virtual only.
 10. **Move to Executive Session:** pursuant to 24-6-402 (4) (I) C.R.S. is discuss personnel matters. Mr. Tharp and Mrs. Feis to attend the executive session. Motion: **Director Sperber**. Second: **Director Rowlison**. Vote: unanimous
 11. **Next Meeting:** January 11, 2024 via online only
 12. **Adjournment:** Board members adjourned the meeting immediately following the Executive Session.

Respectfully submitted, January 11, 2024.

Katherine Feis, Bookkeeper