



CISC Board Meeting Minutes

Thursday, September 12, 2024

0900 -1200 hours

In-Person meeting, CBI Training Room, 690 Kipling, Lakewood, CO
and Virtual meeting (Via Zoom)

BOARD MEMBERS PRESENT:	Eric Sperber, Vice-Chair Jared Rowilson, Secretary/Treasurer Joseph Frabbiele, Director Ely Garza, Director Brent Newbanks, Director DJ Tisdale, Director
BOARD MEMBERS ABSENT:	Brad Heyden, Chair Clifford Barnes, Director Matthew Domenico, Director Chris Grimsley, Director Ryan Pfeifer, Director John Pickard, Director Kris Peterson, Director (via Agent)
OTHER ATTENDEES PRESENT:	David Shipley, CISC Manager (CM) Ryan Tharp, CISC Counsel Katherine Feis, CISC Bookkeeper Joe Miklosi, Legislative Consultant Joe Houston, LexisNexis Tim Nugent, LInX Program Manager

1. **Welcome**
2. **Roll Call**
3. **Consent Agenda.** No comments or questions regarding Consent Agenda. Motion to approve Consent Agenda by Director **Rowilson**, seconded by Director **Frabbiele**. No discussion; Unanimous vote and approval. Motion Passes.
4. **Public Comment.** No public in attendance.
5. **LInX Business** – LInX Proxy Director **Tim Nugent** had nothing significant to report.
6. **New Business**
 - a. **Board/Staff additions to the agenda.** Nothing new to add to the agenda.

- b. **2023 Financial Audit.** The audit is not completed or filed by the auditor Feis & Company, P.C. once it is completed it can be sent to the State. There was an error with 2022's audit not being filed with the State. CISC legal counsel **Ryan Tharp** corrected this error and is working with the auditor to ensure the 2023 audit is filed on time. All meeting minutes submitted to the Auditor by CM **Shiple** and financial details were provided by the CISC Bookkeeper **Katherine Feis**. The CISC Board may need to have a special meeting to complete this audit.
- c. **2025 Budget DRAFT.** CM **Shiple**, Director **Rowlison** and Ms. **Feis** updated the budget spreadsheet by making it easier to view past, present and future budget numbers, making it a living document in the future to keep current and predict future budget costs.
- d. **QuickBooks.** The services that QuickBooks provide are of concern for the cost. According to Ms. **Feis** most membership dues are sent via check, and approximately 3 members pay online. This optional service will need to be reviewed in the November board meeting as it will have an impact on the budget. Director **Garza** recommends exploring different options to minimize the financial impact. In Director **Garza's** opinion QuickBooks is extremely high in fees to use online payments and banking institutes can provide affordable options for non-profit agencies. Director **Sperber** is recommending this to be on the November agenda. CM **Shiple** anticipates several other agencies joining which would bring in additional financial benefit to the CISC.

7. Old Business.

- a. **LexisNexis Update.** CM **Shiple** had a conversation with Mr. **Houston** regarding updates. Nothing urgent to report, still working on the data integration for all Member Agencies.
 - i. **Progress Update.** Lumen cannot be retired until AVCC can support mobile access for officers.
 - ii. When data feeds from Member Agencies stop, LexisNexis does not notify CM **Shiple**. Mr. **Houston** has sought assistance to resolve this issue without satisfactory result. CM **Shiple** will escalate the issue to the LexisNexis CEO when next they meet. A lot of the AVCC training is online, but CISC should find a way to prioritize this and advise members where to find it.
 - iii. **Metrics.** A .pdf report is sent out by LexisNexis every 6 months. CM **Shiple** shares the report regarding AVCC Mobile to the Colorado Auto Theft Prevention Authority (CATPA), and manually prepares the Lumen metrics. This data was presented to the CATPA Board by the CATPA and CSP staff. The CATPA grant was reauthorized for 2025. The 2024 IGA will need an amendment before the 2025 payment.
- b. **Legislative Update** Artificial Intelligence (AI) private and public task force has 26 members that meet on certain scheduled Monday(s). They are producing a list of recommendations to present to the Colorado Assembly by February 1, 2025, to regulate the private sector use of Facial Recognition (FR). **Joe Miklosi** is working with 4 law enforcement lobbyists, 5 members from Colorado Technology Association that represent. banking, finance, and retail establishments. They are seeking reasonable FR guidelines and guardrails. Currently law enforcement is not

the focus but is on the periphery of the legislation's intent. The second update is to be more proactive with one-on-one meetings with representatives that do not understand what Law Enforcement does and how FR helps them. The first one-on-one meeting is taking place in the middle of September.

- c. **Nighthawk.** Director **Tisdale** advised he had no updates and has seen no progress on a new agreement with the new Nighthawk owner, LeadsOnline.
 - d. **CATPA Grant/Membership Update.** 2025 Funding approved.
 - i. **New Agencies.** Clear Creek County Sheriff's Office, the Wiggins Police Department, and the La Plata County Sheriff's Office, have their paperwork done and are joining CISC.
 - ii. **Recruiting** Public relations materials are under review by Mr. **Miklosi**, CATPA ED **Force**, CSP Analyst **Jeffries** and Captain **Kartus** at Colorado State Patrol (CSP). CM **Shipley** is also working on new mailers to engage agencies to join, and ED **Force** will be sharing an information sheet at the FBI National Regional Conference. A provision in the grant pays 5% for approved administrative costs. CM **Shipley** would like to use administrative funds to join the County Sheriffs of Colorado (CSOC) Partners Program to help inform Sheriff's on CISC mission. CM **Shipley** will check with CATPA on using administrative funds for this purpose. Will present to the board regarding joining the CSOC.
 - iii. **Pending** – Department of Revenue has 6 entities including Lottery Investigations and the Specialized Business Group that are both are working to establish membership and filling out IGA paperwork. Each entity will need to submit their own IGA unless other arrangements can be made. Mesa County and District Attorney (DA) 21 are currently not moving forward submitting paperwork, DA23 is interested in joining and will pay membership fees once they are an entity which will be on January 14, 2025. CM **Shipley** is working with Dillon PD, and other Summit County agencies regarding paperwork and the contract joinder. Severance PD, Rangely PD and South Fork are coming aboard.
 - e. **CISC Basic Challenge Coin.** CM Shipley is working with Director **Sperber** to address coin issues.
 - f. **Summit.** A Save the Date will be sent in January. Looking at dates that do not conflict with fall activities. Director **Sperber** suggested Wed., August 20, 2025.
 - g. **CISC Manager / Executive Director Job Descriptions.** Director **Sperber** and Director **Rowlison** have job description ideas for the CISC Manager/Executive Director position. Once the description is narrowed down this will be shared with the Board for consideration and determination for a process moving forward.
8. **Next Meeting:** Thursday, November 14, 2024, Virtual only Via Zoom 0900-1200
 9. **Motion to Adjourn.** Director **Frabbiele** moved to adjourn the meeting, seconded by LInXRM Proxy Director **Nugent**. The motion passes unanimously.
 10. Meeting adjourned at 0945.

Respectfully submitted,

David Shipley, Executive Director.